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When replying please quote

Reference : EUR/NAT 19-0243.TEC (POS/BRM)

28 June 2019

Subject : **ICAO EUR/NAT Language Proficiency Requirements Workshop**
(Tbilisi, Georgia, 14 to 16 October 2019)

Action
required : Paragraph 3 refers

Dear Madam/Sir,

1. I wish to refer to the outcome of the Thirty-Fourth Meeting of the COG Language Proficiency Requirements Implementation Task Force (LPRI TF/34) which was held in the ICAO European and North Atlantic (EUR/NAT) Office in Paris, France, from 29 to 30 April 2019 regarding the implementation of the ICAO EUR Special Implementation Projects (SIPs) related to Language Proficiency Requirements (LPRs). The objective of these projects is to provide technical assistance to States in the ICAO European Region, through two dedicated workshops, organised in cooperation with the International Civil Aviation English Association (ICAEA) to support the implementation of aviation language testing and training best practices in accordance with ICAO *Manual on the Implementation of ICAO Language Proficiency Requirements* (Doc 9835).

2. The second workshop is scheduled in Tbilisi, from 14 to 16 October 2019, kindly hosted by the Civil Aviation Agency (CAA) of Georgia. The target audience of the workshop are focal points within the State authorities or designated nominees responsible for ICAO LPR testing and licensing issues for pilots and air traffic controllers, according to the ICAO Annex 1 provisions. The workshop aims to support CAAs in evaluating the tests developed and approved for licensing purposes in order to gain confidence in the selection, evaluation and auditing of LPR tests. The Test Design Guidelines have been developed to assist CAAs and organisations involved in the design of LPR tests, to recognise and understand key issues related to the design of LPR tests and their impact on overall LPR testing practices.

3. Therefore, I wish to invite your Administration/Organisation to nominate qualified participants to take part in the ICAO EUR/NAT LPRs Workshop by submitting the enclosed Nomination Form, **Attachment A**, to the ICAO EUR/NAT focal points for this technical assistance activity, Mr. Sarantis Poulimenakos (spoulimenakos@paris.icao.int) and Ms. Mihaela Brunette (mbrunette@paris.icao.int), at your earliest convenience, but preferably by **1 August 2019**. Please note that due to the limited number of places available, registrations will be on a first-come, first-served basis.

4. The working language of the Workshop will be English. A draft programme is enclosed for ease of reference at **Attachment B**. Relevant practical information regarding the workshop venue and the list of hotels will be made available in the coming week.

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Distribution: Armenia, Azerbaijan, Belarus, Estonia, Georgia, Kazakhstan, Kyrgyzstan, Latvia, Lithuania, Republic of Moldova, Russian Federation, Tajikistan, Turkey, Turkmenistan, Ukraine, Uzbekistan

5. In conclusion, I would like to thank you for the continuous cooperation with ICAO which I am confident shall continue in the future.

Yours faithfully,

Silvia Gehrler
ICAO Regional Director
Europe and North Atlantic

Enclosures: Attachment A - Nomination form
Attachment B - Draft Programme